

7 FAM 1340 APPLICATIONS REQUIRING REFERRAL TO DEPARTMENT

(TL:CON-8; 8-15-84)

Officers authorized to issue passports shall refer certain classes of applications to the Department for decision. Except as authorized, passports shall not be issued to the applicants concerned until authorization for the action has been received from the Department.

7 FAM 1341 CLASSES OF APPLICATIONS REQUIRING REFERRAL

7 FAM 1341.1 Applications of Persons Subject to Section 301(b), INA

The Department's authorization must be obtained before passport documentation is furnished to persons subject to INA section 301(b), who reached their 26th birthday prior to October 10, 1978 (effective date P.L. 95-432) and have not fulfilled the retention requirements of Section 301(b) of the INA.

7 FAM 1341.2 Applications of Certain First-Time Applicants

a. Except as authorized above, any application filed by a person who has not previously been issued or included in a U.S. passport, been registered in any consular district, or been the subject of an approved Consular Report of Birth, or whose Consular Report of Birth cannot be approved by the post shall be referred to the Department for decision. Any person whose alleged prior documentation cannot be satisfactorily established at the time of application shall be considered to come within the meaning of this section.

b. In processing such applications great care must be taken to verify the claim to citizenship and guard against possible fraud.

NOTE: Unless special authorization was granted by the Department, cases which involve children who were born out of wedlock to a citizen father and cases which involve questions concerning the custody of such children must be referred to the Department. Cases in which fraud is suspected should be sent to CA/PPT/O/E for review and action.

7 FAM 1341.3 Applications Involving Section 340(d), INA, Cases

a. Applications To Be Processed at Post

In the case of naturalized citizens who resided in the United States for less than 5 years after naturalization, the consular officer must be satisfied that no action under section 340(d) of the INA is warranted.

b. Applications To Be Forwarded To Department

The only cases involving INA section 340(d) which must be referred to the Department (CA/OCS/CCS) for action are those in which the naturalized citizen left the United States within 1 year of becoming a naturalized U.S. citizen and those cases in which the consular officer, after examining all information and evidence, is convinced that the presumption arising under INA section 340(d) has not been overcome. In such cases the officer must prepare an "Affidavit Regarding Permanent Residence Abroad" to support the conclusion (see 7 FAM 1265 Exhibit 1265b(3)).

c. Passport Services for Persons Being Processed Under Section 340(d), INA

Since persons whose possible revocation of naturalization is being considered under Section 340(d) INA remain U.S. citizens until determined by a U.S. District Court to be otherwise, they are entitled to passport services. Nevertheless, when the citizenship of such persons is subject to serious challenge, passports issued to them should be limited to a validity of one year. Generally, in accordance with 7 FAM 1265 c(4)(a), only a person who has established a residence abroad within one year of naturalization should be considered for possible passport limitation unless at the time of application the applicant presents sufficient evidence to overcome in the consular officer's view the presumption contained in Section 340(d).

Passports limited under this Section may be extended for additional one year periods as required. Such passports may be extended to full validity:

(1) When the consular officer is fully satisfied that the presumption arising under 340(d) has been overcome;

(2) In cases referred to the Department for an advisory opinion, when the Department so directs the post; or

(3) In cases referred by the Department to the Department of Justice for prosecution, when the Department notifies the post of the disposition of the case in favor of the citizen.

7 FAM 1341.4 Applications of Persons Whose Claim to Citizenship Is Not Established or Is in Doubt

The discretionary authority given to consular officers to issue passports to certain categories of persons is not to be exercised in any case where the individual's claim to citizenship is not satisfactorily established or is in doubt. All applications which raise some question regarding the applicant's eligibility to be documented as a U.S. citizen must be referred to the Department, accompanied by a detailed statement setting forth the information developed by the consular officer.

7 FAM 1341.5 Other Cases Requiring Referral

a. Defector-Type Cases.

All information concerning these cases is to be reported immediately to the Department. Posts having legal attache s also report such information to them. All applications for passport services by individuals who appear to come within this category are to be referred to the Department, together with all relevant information prior to the granting of passport services.

b. 22 CFR 51.70-71 Passport Denial Cases

Any application for passport or registration facilities by persons whose cases are believed to come within the provisions of 22 CFR 51.70 and 51.71 is to be referred to the Department for decision. In emergency situations, the post may send a telegram to the Department for instructions.

c. Child Custody Cases.

These cases can pose problems which the parent or other interested person frequently expects the consular officer to resolve. Applications for passports by or on behalf of children involved in custody disputes should be referred to the Department if the consular officer has any doubts as to the child's entitlement to the passport. The discussion which follows may be helpful in this regard.

(1) Consular Assistance. The Department and American Embassies and Consulates should do whatever they can to assist parents who are involved in child custody disputes; however, in most cases, the amount and type of assistance that can be offered is quite restricted. While attempting to be of assistance in these matters, the Department and Foreign Service cannot assume responsibility for any failure or inability to comply with the wishes of parents or guardians. See also 7 FAM 146 on consular assistance in custody cases.

(2) Information Inquirers Should Provide. Persons who desire the post's assistance in ascertaining the welfare or whereabouts of a child should provide, or be asked to provide, the following information: the full name of the child; the child's date and place of birth; passport data, if known; any available information about the child's departure from the United States or destination; and the name and, if possible, the addresses and telephone numbers of persons with whom the child traveled or is believed to be staying. Information concerning the provisions which have been made for custody of the child or a copy of any pertinent court decree is helpful. Parents should include telephone numbers where they can be reached. See also 7 FAM 140 on custody matters.

(3) Jurisdictional Limitations and Legal Assistance. If an amicable settlement of a child custody dispute cannot be worked out by the parents, the only recourse may be a court action in the country where the child is located. The law of the country in which the child is physically present, even temporarily, is controlling.

(a) Foreign Court Jurisdiction. Traditionally, the legal doctrine to which most countries adhere is that the presence of a child within a particular country renders its courts competent to determine who should have custody of the child, regardless of any prior custody judgment issued by a court in another country. As a result, it is not unusual to find conflicting custody decisions in different jurisdictions. Courts in some countries have honored U.S. custody decrees, but on the whole the outcome is unpredictable. The U.S. Government cannot force a foreign country to honor any American court order regulating custody or visitation rights.

(b) Consular Legal Restriction. Although U.S. consular officers can provide lists of attorneys in their consular districts, they cannot recommend any particular attorney, offer legal advice, represent U.S. citizens in custody or other hearings before foreign courts, or attempt to influence the outcome of those hearings.

(c) Passport Issuance in Custody Cases. Consular officers have no legal authority to obtain physical custody of children and return them to the United States. They cannot assist a parent in acquiring physical custody of a child illegally or by force or deception. Officers cannot help a parent leave a foreign country with a child whose custody is disputed if the departure would violate a court order or the laws of the foreign country. They can, however, provide a passport for a U.S. citizen child whose custody is disputed if the child appears in person and they have not received a court order issued by the foreign government barring the child's departure from the country or awarding custody to someone other than the parent accompanying the child.

(d) Passport Denial in Custody Cases. When there is controversy concerning the custody of a minor, a passport-issuing office in the United States or abroad may deny issuance of a passport to the minor if it receives a court order from a court within the country in which passport services are sought. The court order must give custody of the child to the person who has requested that passport services be denied or must specifically forbid the child's departure from the country without the court's permission (22 CFR 51.27d). Even in cases where a passport cannot be denied, parents can be notified if passport applications are submitted in the names of their children.

(e) Passport Revocation in Custody Cases. After a passport has been issued, it cannot be revoked merely because the bearer has become involved in a child custody dispute.

d. Applications for Diplomatic, Official, and 48-Page Passports.

(1) Diplomatic and Official Passport Applications. Diplomatic and official passports are issued only by the Department. Applications forwarded to the Department for the issue of diplomatic, official, and 48-page passports are processed as outlined in section 7 FAM 1310 .

(2) 48-Page Passport Applications. Any post that wants to may issue 48-page passports, but some do not have sufficient demand to justify stocking these passports. Posts with few requests for 48-page passports should forward applications for them to the Department (CA/OCS/CCS).

7 FAM 1342 DISPOSITION OF APPLICATIONS REQUIRING REFERRAL TO DEPARTMENT

7 FAM 1342.1 Manner of Submission

Applications for regular passports which require the approval of the Department are forwarded to the Department, together with the submitted evidence of citizenship and identity. It is not necessary to send the original of an applicant's birth certificate to the Department. A copy certified by the consular officer as being a copy of the original is sufficient. The consular officer is expected to examine carefully all original evidence of citizenship.

a. Translation

If the submitted documents are in a foreign language, they must be accompanied by an English translation of at least those paragraphs and headings which are pertinent to the issues. Important papers are translated in full. While the Department has available complete translation services, these are severely taxed at times, and the resulting delays which occur may postpone the Department's decision in a case where the reply is urgently awaited.

b. Summary of Documents

Documents of a routine nature may be briefly described and summarized. Applications are not submitted to the Department under a covering memorandum, unless it is necessary to call to the Department's attention certain circumstances which cannot properly be set forth on the application and accompanying documents. Each application submitted must be clearly marked to indicate that it is for the Department's decision in the upper right margin (for instance, "FOR DEPARTMENT DECISION").

7 FAM 1342.2 Multiple Application Submission

Applications executed simultaneously by the same person for the issuance of a passport, for registration, or for amendment or extension of a passport are stapled together and transmitted to the Department.

7 FAM 1342.3 Telegraphic Referral of Applications

In the event that telegraphic authorization is desired from the Department, a conspicuous notation to this effect is made on the face of the application, in the upper right margin (for instance, "FOR TELEGRAPHIC APPROVAL").

7 FAM 1343 DISPOSITION OF APPROVED APPLICATIONS

7 FAM 1343.1 Notation on Application

When an issuing office is required to obtain the authorization of the Department before issuing a service passport (see section 7 FAM 1310.1), and a copy of the application has been forwarded to the Department for its opinion, the office in question, upon the receipt of the Department's authorization and the consequent issuance of the passport, makes a notation regarding the action taken on the post's copy of the application and on form OF-240, Passport and Nationality Card (see 7 FAM 1343 Exhibit 1343.1). The copy is then forwarded to the Department for its files.

7 FAM 1343.2 Passports Issued by Department

In some cases, posts are required to send applications to the Department for issuance of passports.

a. Applications for Diplomatic and Official Passports

All applications for diplomatic and official passports are in this category. Applications for official passports should be sent to the Department flagged for the attention of PPT/O/SIO, applications for diplomatic passports for the attention of PPT/O/SID.

b. Limited No-Fee Regular Passports

When the official travel is urgent in nature and there is insufficient time to obtain an official passport, a no-fee regular passport may be issued for the duration of the assignment.

c. Applications for 48-Page Passports

When the Department is requested by a post to issue a 48-page passport, the original application must be forwarded with any accompanying documents which are considered necessary to determine the applicant's identity and citizenship. The collection of the execution fee must be clearly indicated. The collection of the issuance fee must be indicated on the original application sent to the Department. A notation requesting a 48-page passport should be attached to the application as well as noted on the application in the upper right-hand corner.

d. Applications To Be Expedited

Applications requiring expeditious action should also be flagged.

7 FAM 1343.3 Disposition of Post Duplicate Applications

In the cases described in this section the Department does not need the post duplicate copy of the application. The passport will not be issued unless the original application sent in for action shows all the necessary information. The post duplicate copy is destroyed, therefore, when the post has received the passport from the Department and delivered it to the applicant. If a card record is maintained for the applicant, appropriate notation is made on form OF-240, Passport and Nationality Card (see 7 FAM 1343 Exhibit 1343.3).

7 FAM 1343.4 Surrender of Previous Passports by Applicants

a. Surrender of Previous Passports

The passport applicant is required to surrender any previous valid passport of the same type before receiving the new passport except when the applicant has been issued a second passport to accomplish necessary travel.

b. Surrender of No-Fee Passport

The bearer of a valid no-fee passport is not required to surrender it when a fee passport is obtained, as long as status is retained entitling the bearer to the no-fee passport. When the bearer of a valid fee passport is issued a no-fee passport, both are retained.

c. Cancellation and Return of Passport

Any valid passport which is surrendered upon the issuance of a new passport is canceled and returned to the applicant.

7 FAM 1344 APPLICATION FOR AMENDMENT OF PASSPORTS

7 FAM 1344.1 Purpose of Amendment

A regular or service passport may be amended for any one of the following purposes:

(1) To exclude a person who has lost U.S. citizenship, who will not accompany the bearer, or who is applying for a separate passport. Reinclusion is not permissible. A person seeking to be reincluded must obtain an individual passport.

(2) To show a change of name. The applicant must present satisfactory evidence of the name change, such as a marriage certificate or court order. In the case of a U.S. citizen woman who has married, the married woman must be the bearer of an unexpired passport issued before the marriage which could not be amended before the date of departure from the United States.

NOTE: Effective January 1981 a passport may not be amended to include family members of any age. Passports issued prior to January 1981 in which family members are included will remain valid until such passports expire. However, these passports will not be amended to include the name of a family member.

As indicated in 22 CFR 51.32, a passport may not be amended to exclude the person in whose name that passport was issued.

7 FAM 1344.2 Manner of Application

An application for a passport or the amendment of a passport shall be made on forms prescribed by the Department. The applicant shall truthfully answer every question and recite each and every matter of fact called for by the application. All information and evidence submitted in connection with an application shall be considered a part thereof.

7 FAM 1344.3 Form Used Abroad

Applications for amendment executed abroad are made on form OF-195, Application for Amendment/Extension of Passport/Registration/Card of Identity (see 7 FAM 1344 Exhibit 1344.3).

7 FAM 1344.4 Number of Copies Required

As a rule, these applications are executed in single copy, but in cases where the Department's authorization or instruction is required before final action can be taken, a post duplicate copy is prepared.

7 FAM 1344.5 Submission of Application

a. Application by Mail or In Person

Applications for the amendment of a passport may be transmitted by mail to the post in the district within which the applicant resides, except that any applicant whose status as a U.S. citizen is subject to question should present the application in person.

b. Witnessing of Signature

Form OF-195 provides a space for an officer who interviews an applicant to witness the latter's signature, and it is appropriate for the officer to do so. However, routine applications for the extension or amendment of a passport, submitted either in person or by mail, do not require witnessing the applicant's signature.

7 FAM 1344.6 Disposition of Application

The original of the application is to be transmitted promptly to the Department in each case. In cases requiring the Department's authorization or instruction, the post duplicate application is transmitted to the Department after notation thereon of final action taken.

7 FAM 1344.7 Referral of Application to Department

Whenever a U.S. citizen applying for the amendment of a passport comes within that class of persons who could not be issued a service passport without prior authorization of the Department, the officer to whom the application is submitted forwards the same to the Department with both a detailed statement of the facts in the case and the officer's opinion concerning the merits of the case. The officer awaits the Department's decision. The same procedure is followed in any case where reasonable doubt exists concerning the propriety of extending to the applicant protection as a U.S. citizen.

7 FAM 1344.8 Application for Amendment of Diplomatic or Official Passports

Diplomatic passports ordinarily are not required to be amended.

Official passports are amended to show a new assignment only if the bearer's assignment is changed to Military Assistance Group. The status and rank are not shown in the passport, with the exception of the chief of mission of the Military Assistance Program. The Department (PPT/O/SIO) will supply the specific language in each case.

7 FAM 1344.9 Application for Amendment of Regular Passport

a. Application Abroad

A person desiring to have a passport amended abroad may apply for the service at any convenient post. The applicant executes form OF-195 (see section 7 FAM 1344.2) and submits the required evidence, if any. In cases where the Department's authorization or instruction is required, a duplicate or post file copy of the application is prepared. Upon receipt of the Department's authorization or instruction, final action taken is to be noted on the post duplicate application (in the space provided on the reverse of the form) and, when appropriate, on the applicant's form OF-240: Passport and Nationality Card.

b. Record of Action Taken

If the officer amends the passport as requested, the action taken is clearly noted in the upper right block on page 1 of the application and on the applicant's form OF-240: Passport and Nationality Card (see 7 FAM 1344 Exhibit 1344.1). The application is then sent to the Department.

c. Duplicate Application Sent To Department

In cases where the Department's authorization or instruction has been requested and received, the duplicate copy of form OF-195 is appropriately marked in the space provided on the reverse of the form for statement of action by the post and transmitted to the Department. Such copies are stamped on the first page with the notation "POST DUPLICATE COPY." The action taken is also noted on the applicant's passport and nationality card.

7 FAM 1345 APPLICATION FOR EXTENSION OF PASSPORTS

7 FAM 1345.1 Application for Extension of Regular Passport

Applications for extension executed abroad are made on form OF-195 (see section 7 FAM 1344.3). If the application is approved by the officer, the passport may be extended for an additional period not to exceed its remaining validity. The action taken is noted in the upper right block on page 1 of the application. Whenever the Department's authorization or instruction is required before final action can be taken, a post duplicate application is prepared. Upon receipt of the Department's authorization or instruction, final action taken is to be noted on the post duplicate application (in the space provided on the reverse of the form) and, when appropriate, on the applicant's Passport and Nationality Card (form OF-240) maintained by the post.

7 FAM 1345.2 Disposition of Application

Transmit the original of the application for extension of passport promptly to the Department in each case. In cases requiring the Department's authorization or instruction, transmit the post duplicate application to the Department after noting thereon the final action taken.

7 FAM 1345.3 Referral of Application to Department

a. Extension of Regular Passport

When a passport has been expressly limited by the Department, applications for extension must be referred to the Department for action, unless the endorsement provides otherwise.

b. Extension of Official or Diplomatic Passports

Requests for extensions of official or diplomatic passports requiring Department approval should be forwarded by extension application or telegram to the Department, att: PPT/O/SIO or PPT/O/SID, as appropriate. Posts should notify the Department, att: PPT/O/SID, of any action taken on a diplomatic passport.

7 FAM 1345.4 Referral of Application To Another Post

Applications for extension are made to the Foreign Service post which limited the passport; however, if a satisfactory explanation is offered, another post may extend the passport upon submission of the necessary evidence. Unless thoroughly satisfied, the post delays action until advice has been received from the post which placed the limitation in the passport. Cases remaining doubtful after such advice are to be referred to the Department.

7 FAM 1346 PASSPORT AND REGISTRATION RECORDS AND THE PRIVACY ACT

7 FAM 1346.1 Protection from Disclosure

Passport and registration records are protected from disclosure by the Privacy Act. Under the provisions of the Privacy Act (5 USC 552 A) "no agency shall disclose any record which is contained in a system of records by any means of communication to any person, or to another agency except pursuant to a written request by or with the prior written consent of the individual to whom the record pertains..." unless disclosure would be permitted by one of the eleven exceptions enumerated under subsection (b) of the Act.

7 FAM 1346.2 Privacy Act Guidelines

State 0552 of March 19, 1980 transmitted Privacy Act Guidelines to all posts. Refer to that communication for detailed information about the Privacy Act and its disclosure provisions. Any questions that may still arise should be referred to the Department (FAIM/IS).

7 FAM 1347 THROUGH 1349 UNASSIGNED

7 FAM 1343 Exhibit 1343.3

Sample of a Passport and Nationality Card

(Page 1 of 2)

Sample of a Passport and Nationality Card

NAME (Last) Russo, (First) Paul (Middle)		DATE AND PLACE OF BIRTH 11/19/18 Naples, Italy	OCCUPATION Retired
LOCAL ADDRESS Ittiri, Sassari, Italy		PHONE 68730	EMERGENCY ADDRESSEE AND ADDRESS Giuseppe Russo, Alghero, Sardinia (brother)
BUSINESS ADDRESS (Local) None (Retired)		PHONE	ADDRESS IN UNITED STATES None
IF PARENTS OR SPOUSE ARE OR WERE U.S. CITIZENS, SHOW DATE AND MANNER OF ACQUISITION AND LOSS, IF APPROPRIATE			
FULL (MAIDEN) NAME OF SPOUSE - DATE AND PLACE OF BIRTH Giovanna Maria Bono, 3/20/25, Italy		DATE AND PLACE OF MARRIAGE 3/11/46, Italy	NATIONALITY OF SPOUSE Italian
NAMES OF CHILDREN, DATES AND PLACES OF BIRTH Josephine, 7/7/53, Danville, Ill. Paul, 12/30/55 Danville, Ill.		FULL NAME OF FATHER, DATE AND PLACE OF BIRTH Giuseppe Russo, 1/3/97 Italy	NATIONALITY OF FATHER Italian
		FULL MAIDEN NAME OF MOTHER, DATE AND PLACE OF BIRTH Angelina Raneri, 5/1/99 Italy	NATIONALITY OF MOTHER Italian
		FORMER OR OTHER NATIONALITIES Italian	U.S. MIL. SERVICE (Dates) None
DATE OF NATURALIZATION 3/7/54	NATURALIZATION CERTIFICATE NO. 3520275	UNITED STATES RESIDENCE FROM TO 1949 1980	
NATURALIZATION COURT (City, State) D.C.U.S. at Danville, Illinois		DATE INITIALLY TYPED 3/80	

OPTIONAL FORM 240
(FORMERLY FS-558)
MARCH 1975
DEPT OF STATE

PASSPORT AND NATIONALITY CARD
☆ U. S. Government Printing Office: 1979-311-152/5168

50240-101

Sample of a Passport and Nationality Card — Continued

ACTION TAKEN

March 13, 1980 - Registration Approved, valid to Jan. 3, 1984
Jan. 7, 1984 - Passport Issued Valid to Jan. 6, 1994

(ATTACH PHOTOGRAPH)

7 FAM 1344 Exhibit 1344.3

Sample of an Application for Amendment/Extension/Card of Identity

(Page 1 of 2)

Sample of an Application for Amendment/Extension of Passport/Registration/Card of Identity

50195-103		FORM APPROVED OMB NO. 47-R117.6	
<p style="text-align: center;">APPLICATION FOR</p> <p style="text-align: center;"><input checked="" type="checkbox"/> AMENDMENT <input type="checkbox"/> EXTENSION</p> <p style="text-align: center;">OF</p> <p style="text-align: center;"><input checked="" type="checkbox"/> PASSPORT <input type="checkbox"/> CARD OF IDENTITY</p> <p style="text-align: center;"><input type="checkbox"/> REGISTRATION</p> <p>Document No. <u>4728803</u> Date Issued <u>May 11, 1983</u></p>		<p>POST <u>Ambassy, London</u></p> <p><input type="checkbox"/> REFERRED TO DEPARTMENT FOR ACTION</p> <p><input type="checkbox"/> EXTENDED TO _____</p> <p><input checked="" type="checkbox"/> AMENDED AS REQUESTED</p> <p>\$ _____ FEE COLLECTED</p> <p><input type="checkbox"/> NO FEE COLLECTED</p>	
A THIS SECTION MUST BE COMPLETED BY ALL APPLICANTS			
<p>(PLEASE PRINT NAME IN FULL)</p> <p>(First name) (Middle name) (Last name)</p> <p><u>Mary</u> <u>Alice</u> <u>Jones</u></p> <p>I, _____, apply for the service indicated above.</p> <p>SEX (MF) <u>F</u> BIRTHPLACE (City, State or Province, Country) <u>San Francisco, CA, U.S.A.</u></p> <p>BIRTH DATE: Month <u>6</u> Day <u>22</u> Year <u>59</u></p> <p>NOW RESIDING AT <u>27 Broad St., London, England</u></p> <p>DATE OF DEPARTURE (Not mandatory) _____</p> <p>PERMANENT RESIDENCE (Street Address, City, State, U.S. ZIP Code) (If same as above, so state) <u>Same as above</u></p>		<p>STAPLE ONE PHOTO HERE. ATTACH SECOND PHOTO BY PAPER CLIP. Photos must be ONLY of persons to be included by this amendment. The two photos must be identical, 2x2 inches in size, be on thin, non-glossy paper with a plain, light background and have been taken within 6 months of date submitted. When 1 person is included, the image size measured from bottom of chin to top of head must be between 1 and 1-3/8 inches. Photos should be front view, but not full length. Most vending machine prints are not acceptable. When more than 1 person is to be included, a group photo is required. Color photos are acceptable. Photographs should be taken in normal street attire, without a hat. Dark glasses are not acceptable unless required for medical reasons. Photos must be signed by passport bearer on the reverse.</p>	
<p>B CHANGE TO EXCLUDE:</p> <p><input type="checkbox"/> My Wife</p> <p><input type="checkbox"/> My Husband</p> <p><input type="checkbox"/> My Child(ren) or Brother(s) and Sister(s) (Give name(s)) _____</p>		<p>WHO WILL</p> <p><input type="checkbox"/> Apply for Separate Passport(s)</p> <p><input type="checkbox"/> Not Accompany Me</p>	
<p>C CHANGE TO INCLUDE: MY (WIFE) (HUSBAND)</p> <p>(WIFE'S) (HUSBAND'S) FULL LEGAL NAME _____</p> <p>DATE OF BIRTH _____</p> <p>PLACE OF BIRTH (City, State or Province, Country) _____</p> <p>DATE OF MARRIAGE _____</p>		<p>(OFFICE USE ONLY)</p> <p>Amend as shown in section:</p> <p><input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input checked="" type="checkbox"/> E <input type="checkbox"/> F</p> <p><input type="checkbox"/> Add visa pages.</p> <p><input type="checkbox"/> Endorsement _____</p> <p>Wife's/Husband's Birth Certificate Filed (Date, Place) _____</p> <p>Certificate of Naturalization or Citizenship No. _____ Date _____</p> <p>Place _____ <input type="checkbox"/> Seen & Returned</p>	
<p>D CHANGE TO INCLUDE: MY CHILD(REN) OR BROTHER(S) AND SISTER(S) UNDER THE AGE OF 13 YEARS</p> <p>NAME(S) IN FULL _____</p> <p>PLACE(S) OF BIRTH (City, State or Country) _____</p> <p>DATE(S) OF BIRTH _____</p>		<p>Child(ren)'s Evidence of Citizenship _____</p> <p><input type="checkbox"/> Seen & Returned</p>	
<p>E CHANGE NAME:</p> <p>PASSPORT SHOULD READ AS FOLLOWS: <u>Mary Alice Jones</u></p> <p>FORMER NAME IN PASSPORT <u>Mary Alice Smith</u></p>			
<p>NAME CHANGED BY (Submit original or certified document)</p> <p><input checked="" type="checkbox"/> Marriage</p> <p><input type="checkbox"/> Court Order</p> <p><input type="checkbox"/> Other: _____</p>		<p>COMPLETE IF NAME CHANGED BY MARRIAGE:</p> <p>Date of Marriage <u>7/7/84</u> Husband's Name in Full <u>George Jones</u></p> <p>Husband's Date of Birth <u>2/25/57</u> Husband's Place of Birth <u>London, England</u></p> <p><input type="checkbox"/> Husband is U.S. Citizen</p> <p><input checked="" type="checkbox"/> Husband is not U.S. Citizen</p>	
<p>COMPLETE IF NAME CHANGED BY COURT ORDER:</p> <p>Name of Court _____</p> <p>Location (City, State) _____</p> <p>Date _____</p>		<p>I have not (and no other person included in this application has), since acquiring United States citizenship, performed any of the acts listed in section M on the reverse of this application form (unless explanatory statement is attached). I solemnly swear (or affirm) that the statements made on all of the pages of this application are true and the photograph attached is a likeness of those persons to be included in the passport.</p>	
<p>(To be signed at same time by husband/wife to be included in passport) _____</p> <p>Subscribed and sworn to (affirmed) before me this <u>10th</u> day of <u>July</u>, 19 <u>84</u>.</p> <p>Consul _____ of the United States at <u>London, England</u></p>		<p>(SEAL) <u>Mary Alice Jones</u></p> <p>(To be signed by Applicant in presence of person administering oath) _____</p> <p><u>Harry Borham</u></p> <p>(Signature of person taking application)</p>	
OPTIONAL FORM 195 (FORMERLY FS-299)		PLEASE TYPE OR PRINT CLEARLY IN INK (Pencil is not acceptable) (OVER)	
		January 1978 Dept. of State	

Sample of an Application for Amendment/Extension
of Passport/Registration/Card of Identity — Continued

OF-195 1-78		PAGE 2	
F CHANGE OTHER:			
EXPLAIN _____			
G COMPLETE IF ANY PERSON TO BE INCLUDED HAS PREVIOUSLY BEEN ISSUED OR INCLUDED IN A U.S. PASSPORT			
INCLUDED <input type="checkbox"/> CHILDREN'S <input type="checkbox"/> WIFE'S <input type="checkbox"/> HUSBAND'S LAST U.S. PASSPORT		NUMBER _____	DATE OF ISSUE _____
IN NAME OF _____		<input type="checkbox"/> IS SUBMITTED HEREWITH <input type="checkbox"/> OTHER DISPOSITION (State) _____	
H COMPLETE IF ANY PERSON TO BE INCLUDED WAS NOT BORN IN THE U.S. AND CLAIMS CITIZENSHIP THROUGH PARENT(S)			
ENTERED THE U.S. (Month) (Year) _____		IF FATHER NATURALIZED:	
<input type="checkbox"/> Wife <input type="checkbox"/> Husband <input type="checkbox"/> Child		Date _____	Certificate No. _____
		Before (Name of Court) _____	Place (City, State) _____
		IF KNOWN, FATHER'S RESIDENCE/ PHYSICAL PRESENCE IN U.S. From (Year) _____ To (Year) _____	
RESIDENCE/CONTINUOUS PHYSICAL PRESENCE IN U.S. From (Year) _____ To (Year) _____		IF MOTHER NATURALIZED:	
<input type="checkbox"/> Wife <input type="checkbox"/> Husband <input type="checkbox"/> Child		Date _____	Certificate No. _____
		Before (Name of Court) _____	Place (City, State) _____
		IF KNOWN, MOTHER'S RESIDENCE/ PHYSICAL PRESENCE IN U.S. From (Year) _____ To (Year) _____	
I COMPLETE IF WIFE WHO IS TO BE INCLUDED WAS PREVIOUSLY MARRIED BEFORE MARCH 3, 1931 (Women applicants must also complete if children of a previous marriage are to be included)			
WIFE'S MAIDEN NAME _____		DATE OF PREVIOUS MARRIAGE _____	
FORMER HUSBAND'S PLACE OF BIRTH _____		FULL NAME OF FORMER HUSBAND _____	
FORMER HUSBAND'S DATE OF BIRTH _____		<input type="checkbox"/> FORMER HUSBAND WAS U.S. CITIZEN <input type="checkbox"/> FORMER HUSBAND WAS NOT U.S. CITIZEN	
		PREVIOUS MARRIAGE TERMINATED BY <input type="checkbox"/> Death <input type="checkbox"/> Divorce on (Date) _____	
J IN THE EVENT OF DEATH OR ACCIDENT NOTIFY (Do not show name of a person who will accompany you when traveling) (Not Mandatory)			
NAME IN FULL Julia Smith		RELATIONSHIP Mother	
STREET ADDRESS, CITY, STATE, ZIP CODE 375 Brook Road, San Francisco, C.A. 94873		PHONE NO. 201- 882-7031	
K PROPOSED TRAVEL PLANS (Not Mandatory)			
I INTEND TO RETURN TO THE UNITED STATES PERMANENTLY TO RESIDE WITHIN _____ YEARS _____ MONTHS		I INTEND TO CONTINUE TO RESIDE ABROAD FOR THE FOLLOWING PERIOD AND PURPOSE <u>Permanently</u>	
L PRIVACY ACT STATEMENT: The information solicited on this form is authorized by, but not limited to, those statutes codified in Titles 8, 18, and 22, United States Code, and all predecessor statutes whether or not codified, and all regulations issued pursuant to Executive Order 11295 of August 5, 1966. The primary purpose for soliciting the information is to establish citizenship, identity and entitlement to issuance of a United States passport or related facility, and to properly administer and enforce the laws pertaining thereto. The information is made available as a routine use on a need-to-know basis to personnel of the Department of State and other government agencies having statutory or other lawful authority to maintain such information in the performance of their official duties; pursuant to a subpoena or court order; and, as set forth in Part 6a, Title 22, Code of Federal Regulations (See Federal Register Volume 40, pages 45755, 45756, 47419 and 47420). Failure to provide the information requested on this form may result in the denial of a United States passport, related document or service to the individual seeking such passport, document or service.			
M ACTS OR CONDITIONS			
(If any of the below-mentioned acts or conditions have been performed by or apply to the applicant, or to any other person included or to be included in the passport, the portion which applies should be struck out, and a supplementary explanatory statement under oath (or affirmation) by the person to whom the portion is applicable should be attached and made a part of this application.) I have not (and no other person included or to be included in this application has), since acquiring United States citizenship, been naturalized as a citizen of a foreign state; taken an oath or made an affirmation or other formal declaration of allegiance to a foreign state; entered or served in the armed forces of a foreign state; accepted or performed the duties of any office, post, or employment under the government of a foreign state or political subdivision thereof; made a formal renunciation of nationality either in the United States or before a diplomatic or consular officer of the United States in a foreign state; ever sought or claimed the benefits of the nationality of any foreign state; or been convicted by a court or court martial of competent jurisdiction of committing any act of treason against, or attempting by force to overthrow, or bearing arms against, the United States, or conspiring to overthrow, put down or to destroy by force, the Government of the United States. WARNING: False statements made knowingly and willfully in passport applications or in affidavits or other supporting documents submitted therewith are punishable by fine and/or imprisonment under the provisions of 18 USC 1001 and/or 18 USC 1542.			
N (FOR USE OF OFFICE TAKING APPLICATION)			
IDENTIFYING DOCUMENT SUBMITTED (Proper evidence to identify the husband/wife to be included in the passport must be submitted)			
<input type="checkbox"/> Certificate of Naturalization or Citizenship		No. 4728803	
<input checked="" type="checkbox"/> Passport		Issue Date: 5/11/83	
<input type="checkbox"/> Driver's License		Expiration Date: 5/10/83	
<input type="checkbox"/> Other (Specify): _____		Place of Issue: San Francisco	
		Issued in Name of: Mary Alice Smith	
STATEMENT OF ACTION BY POST UPON DEPARTMENT'S AUTHORIZATION (To be executed only in connection with cases referred to Dept.)			
THE <input type="checkbox"/> PASSPORT <input type="checkbox"/> CARD OF IDENTITY		WAS <input type="checkbox"/> AMENDED AS REQUESTED <input type="checkbox"/> EXTENDED TO _____	
AUTHORITY _____		(Consul of the United States of America)	
If a consular officer's opinion of action taken is considered essential, attach separate sheet			

